

Clubhouse, Pool and Pavilion Rental

Rental Coordinator and Rental Fees can be found on the webpage under 'Contact Us' on www.Ashborough.ORG

The civic building is located at 208 Ashborough Avenue and is available for use by Class "A" and "C" members in good standing. The renting member must be present during the use of the building. There is a meeting room plus kitchen and restroom facilities. Use and scheduling of this facility is controlled by the Board of Directors via the Civic Building Committee Coordinator(s).

Authorized use and/or scheduling of an amenity requires that a member accept responsibility and liability for their actions and the actions of their guests. Any person or persons damaging the amenities or improvements on common properties through misuse, abuse, or vandalism will be held responsible. The Association will seek all remedies available including police and court actions to recover damages and preclude additional abuse of the amenities and common properties.

If the building is left in an orderly fashion and has been cleaned after the event, the deposit will be returned. If the building is left in an unsatisfactory condition, the member will be contacted and given the opportunity to correct the situation within 24 hours unless the building is being rented within that time frame, and then it must be corrected prior to the next rental. If the concerns are not resolved, a cleaning service will be contacted to remedy the condition and all charges will become the responsibility of the member. Actual cleaning charges will be deducted from the deposit. At the time of rental, the member will be asked to sign a copy of the Release & Indemnity Agreement for Ashborough Civic Association and a copy of the Building Use and Upkeep will be provided with the key code.

A key code will be made available at 9:00 AM the day of the rental unless other arrangements have been made with the Civic Building Committee Coordinator. Rental of the building will include use of the pavilion.

Parking for any event at the Civic Building will be in the identified parking spaces adjacent to the tennis courts or the paved area directly in front of the building. At no time will access to Woodlake Drive be blocked. Parking on the field is not allowed without prior consent from the Ashborough Board of Directors. Any damages which occur to the field will be the responsibility of the renting member.

Rental and Release Agreements attached.....

Ashborough Civic Association

Agreement for the Renters of the Civic Building, Pool, and Pavilion

Civic Building Coordinator and Rental Fees are on the 'Contact Us' webpage found at www.Ashborough.ORG

This agreement is between _____ and Ashborough Civic Association, P O Box 50043, Summerville, SC 29485 for the use of the Civic Building and / or, Pool and /or Pavilion to be held on, _____(date), for a _____(type of event) Both parties agree and understand that:

- Maximum occupancy for the Civic Building is 100 and for the pool area 75. **If you plan to rent the pool, please print and sign page 3 (DHEC Rules) of the Ashborough Pool Information and Rules. See POOL RULES/RENTAL webpage.**
 - Private pool parties are not permitted, because the pool is always available for all residents' use.
 - The tennis courts are not included in the rental agreement, and are not permitted to be used.
 - There will be no parking on the athletic field, if it rains the day of the event or up to 48 hours before. Should the athletic field be dry enough for parking, no parking is allowed on the in-field area, the volleyball court area, or the area extending from behind the pavilion to the tree line next to the pool.
 - Smoking or vaping of any kind is not permitted within the Civic Building or inside the fenced pool area.
 - The sale of alcoholic products, either directly or through a "cover charge" is not permitted during a rental.
 - **EVENTS MAY NOT INCLUDE ANY PONY RIDES, BOUNCE HOUSES OR WATER SLIDES.**
 - Glass items are not permitted inside the pool fence.
 - A DJ or associated DJ equipment is not permitted inside the pool fence.
 - Renters are asked to be courteous to neighbors living in the areas near the amenities and mindful of loud talking and music volume. Dorchester County has a noise ordinance in place and it should be followed.
 - It is expected that all policies and clean-up procedures provided to the renter herein will be followed.
 - Please do not move furniture unless you have consent from coordinator to do so. Any folding tables and chairs used for rental must be returned to kitchen area and placed back where they were found.
 - Please sweep the floor and if there is a spill or dirt remaining, use a wet rag to remove.
 - Please wipe all countertops and tables after rental. Cleaning supplies are located under sink and to the right of sink bottom cabinets (Windex, wipes, 409, trash bags paper towels)
 - Please be sure all trash (kitchen and bathrooms) is bagged, sealed, and placed in trash cans at side entrance.
 - Please do not put food down kitchen sink. There is no disposal. Discard leftover food into trash bags.
 - Unplug the hot water heater if it was used. It is located in the lower cabinet to the right of the sink.
 - No nails, pins, tacks, tape or other adhesive should be put into/onto the walls. Doing so will result in the loss of the security deposit. **Please use 3M Command strips or 3M Command hooks only.**
 - The areas rented for the event should be cleaned and all items associated with the renter or brought in for the event should be removed from the rented areas by 11:59 p.m.
 - Renters will be notified to receive their deposit refund after the building is inspected. This could take 1-2 days from date rented.
 - **It is required that renters sign the attached 'Indemnity Form'.** Your signature is confirmation that the items above have been discussed and are understood.
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- Resident/Renter _____ Date _____
 - ACA Representative _____ Date _____

RELEASE & INDEMNITY AGREEMENT

The undersigned, in consideration of the use of the property known as the Ashborough Civic Association Building and/or any and all real property owned by the Ashborough Civic Association, does hereby forever release, discharge and covenant to hold harmless the Ashborough Civic Association, its successors and assigns, from any and all claims, demands, damages, and actions arising out of any act or occurrence occasioned during the undersigned's use and/or possession of the afore described property; and the undersigned particularly releases, discharges and covenants to hold harmless the Ashborough Civic Association, its successors and assigns, from any and all claims, demands, damages, and actions on account of all personal injury, disability, property damage, loss or damages of any kind sustained by the undersigned or any of its members during the undersigned's use and possession of the afore described property.

The undersigned shall indemnify the Ashborough Civic Association against all liabilities, expenses and losses incurred by the Ashborough Civic Association as a result of any accident, injury or damage which shall happen in or about the afore described property during the undersigned's and its members' use and possession of the said property. The undersigned understands that Ashborough Civic Association, its successors and assigns, hereby released, admits no liability of any sort by reason of the execution of this Release and Indemnity Agreement.

SIGNED this _____ day of _____

Member Name _____ Email Address _____

Member Address _____ Contact Number _____

Member Signature _____ In the presence of _____

Holes left in the walls will result in the loss of your security deposit. _____ initial

Office Use:

Date of Use: _____

Payment/Deposit Rec: _____

Facility Booked: _____

Posted to Calendar: _____

Key P/U Date/Time _____

Key Returned: _____

Building Checked: _____

Deposit Returned: _____

Check to Treasurer _____